



Republic of Rwanda
Ministry in charge of
Emergency Management

Kigali on, 15/07/2019
Ref: 0898/MIN/EMM/DAF/SP/19

Country Representative
UNDP-Rwanda

Excellency,

Subject: Official Submission of Financial Report

In line with Project Document “Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda”

I am hereby submitting the financial report for the period from May 16th, 2019 to June 30th, 2019. The implementation for the period is against the budget of 98,049,364frw through the Bank Account 1000050225 “MINEMA Disaster Risk Management”, located in the National Bank of Rwanda (BNR).

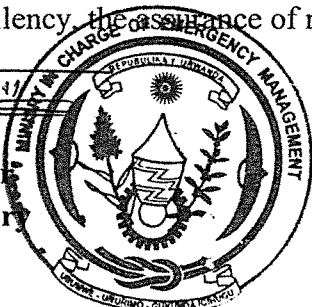
The report (in FRW) is summarized in the table as follow:

Authorized amount for the period	Expenditures	Balance as at 30-06-2019
98,049,364	56,047,839	42,001,525

Herewith attached is the FACE Form together with financial reports.

Please accept, Excellency, the assurance of my highest consideration.

KAYUMBA Olivier
Permanent Secretary



RECEIVED ON 15-07-2019	File No	
CL	RR	INR

Cc:
-Honourable Minister In Charge of Emergency Management
KIGALI

Country: **RWANDA**
 Programme Code & Title: **PPFLIO-000012**
 Project Code & Title: **00117442 "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"**
 Responsible Officer(s): **Kavumba Olivier / PS MINEMA**
 Implementing Institution: **Ministry in charge of Emergency Management (MINEMA)**

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: _____

Activity Description from AWP with Duration		REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D=A-C	New Request Period & Amount E	Authorised Amount F	Outstanding Authorised Amount G=D+F
(00114220) Output1:improved technical capacities								
Activity1. National DRM cap, Building: 1.1 Conduct DRR/DRM Capacity Needs Assessment of Ministry in Charge of Emergency Management, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs		Fund: 04000 Donor: 00012 Account: 71625	10,464,000			10,464,000		
Activity1. National DRM cap, Building: 1.3.Enhance the capacity of DRR/DRM organizations involved in disaster management: MINEMA, METEO Rwanda and local staff including disaster management committees		Fund: 04000 Donor: 00012 Account: 71625	9,952,800	5,770,200	5,770,200	4,182,600		
Activity1. National DRM cap, Building: 1.3.Project Monitoring and Evaluation and bank charges		Fund: 04000 Donor: 00012 Account: 71620	523,200	477,332	477,332	45,868		
Activity2. Support Program staff cost: 1.5.Support program personnel to manage and coordinate the program (Salary for project staff and communication (Support to SPIU))		Fund : 04000 Donor : 00012 Account : 71405	30,479,200	28,776,461	28,776,461	1,702,739		
Activity3. Support operation of NPDM/DDMC: 1.6.Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans		Fund: 04000 Donor: 00012 Account: 71625	4,052,000	2,147,100	2,147,100	1,904,900		
Activity3. Support operation of NPDM/DDMC: 1.11 Support the operationalization of District Disaster Management Officers		Fund: 04000 Donor: 00012 Account: 71625	4,941,585	2,691,240	2,691,240	2,250,345		
Activity4. Support mainstream DRR: 1.7.Support to mainstream DRR/DRM into district Development Plans		Fund: 04000 Donor: 00012 Account: 71625	1,774,000	7,200	7,200	1,766,800		
Sub-total			62,186,785	39,869,533	39,869,533	22,317,252		
(00114221) Output2: Increased knowledge and skills								
Activity1. support National Risk Profile: 2.2.Implementation of National Risk Atlas Recommendations		Fund: 04000 Donor: 00012 Account: 74105	3,488,000	188,000	188,000	3,300,000		
Activity2. DRR awareness activities: 2.4.Conduct DRR awareness raising activities among population through TV/radio programmes and production targeting vulnerable population and including specific		Fund: 04000 Donor: 00012 Account: 74225	872,809	697,314	697,314	175,495		
Activity2. DRR awareness activities: 2.5 Organize disaster risk management awareness through secondary schools clubs		Fund: 04000 Donor: 00012 Account: 71625	1,180,000	249,200	249,200	930,800		
FACE Ebrm.(02)								

Fund : 0400		5,864,200	4,110,912	4,110,912	1,753,288
Donor : 00012					
Account : 74205					
Sub-total		11,405,008	5,245,426	5,245,426	6,159,583
(00114223) Output 4: Strengthened Communication					
Activity1. support DDMOs: 4.1. Assist districts prone to disasters in managing disasters where there is no District Disaster Management Officer (DDMO)					
Fund : 04000		12,696,320	10,277,280	10,277,280	2,419,040
Donor : 00012					
Account : 71405					
Activity3. production knowledge materials: 4.3. Production and dissemination of public awareness materials					
Fund: 04000		5,000,000			5,000,000
Donor: 00012					
Account: 74210					
Activity4. community resilience act: 4.4. Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures					
Fund: 04000		2,145,250			2,145,250
Donor: 00012					
Account: 72165					
Activity4. community resilience act: 4.5. Support innovative socioeconomic initiatives of population vulnerable to disasters:					
Fund: 04000		1,744,000	655,600	655,600	1,088,400
Donor: 00012					
Account: 72165					
Activity4. community resilience act: 4.6. Carry out demonstration and create awareness on fire and lightning prevention through installation of model lightning rods and fire extinguishers in public					
Fund: 04000		2,872,000			2,872,000
Donor: 00012					
Account: 72399					
Activity5. support affected population: 4.7. Support to population affected by disasters; Assist timely all disaster victims with relief assistance					
Fund: 04000		0			0
Donor: 00012					
Account: 72170					
Sub-total		24,457,570	10,932,880	10,932,880	13,524,690
Total		98,049,364	56,047,839	56,047,839	42,007,525

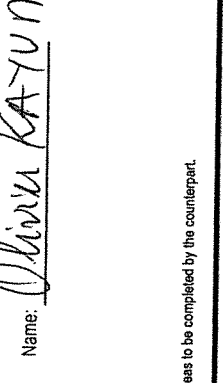
CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

Date Submitted: _____ Name: Oliveru KAYUNBA Title: Permanent Secretary

Signature: _____



NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

Approved by: _____

Name: _____

Title: _____

Date: _____

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Account Charges		Liquidation Information	
CAG Ref. CRQ ref. Voucher ref.	CAG Ref. CRQ ref. JV		
CRQ CAG GL:		DCT Amount	0
Training (762010)		Less:	
Travel (762020)		Liquidation Amount	0
Mgs. & Confs. (762030)		Other CAG (761040)	0
Sal. & Sup. Costs (761030)		Balance	0
Const. - Prop. Prem. (761040)			
Total			0

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New Funding Release	
Activity 1	0
Activity 2	0
Total	0

Cash Book Statement

Entity: **2500001003-BUILDING NATIONAL AND LOCAL CAPACITIES FOR DISASTER RISK MANAGEMENT IN RWANDA**

Account: **1000050225-MINEMA DISASTER RISK MANAGEMENT FRW(FRW)**

Date from : **01-May-2019** Date to : **30-Jun-2019**

Opening Balance: 82,389,599.00

e	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
ay-2019	Regularisation of participants in TOT	Y	L2500001003190180	L2500001003190180	0.00	690,000.00	FRW	1.00	0	690,000	81,699,599.00
ay-2019	Airtime to Staff for Communication, May 2019	Y	L2500001003190181	L2500001003190181	0.00	680,000.00	FRW	1.00	0	680,000	81,019,599.00
ay-2019	Fuel for DDMOs and the Vehicle at Ngoma Camp	Y	L2500001003190183	L2500001003190183	0.00	1,231,215.00	FRW	1.00	0	1,231,215	79,788,384.00
ay-2019	Returned transport fees to participants of TOT due to bank accounts errors	Y	FT191239MXY0, FT19123D6RC0, FT19126CVGR	BP2500001003/0030/RV/19	30000.00	0.00	FRW	1.00	30,000	0	79,818,384.00
ay-2019	Travel allowances to Burera Rurindo Gakenke Gicumbi Kamonyi Ruhango for enhancing the DCS by training its root users	Y	L2500001003190188	L2500001003190188	0.00	510,000.00	FRW	1.00	0	510,000	79,308,384.00
iy-2019	Travel allowances to Musanze for Media training on disaster prevention, reduction, preparedness, response and recovery communication	Y	L2500001003190187	L2500001003190187	0.00	533,200.00	FRW	1.00	0	533,200	78,775,184.00
iy-2019	Regularisation of maintenance of two motorcycles for DDMOs Muberwa Jerome and Niwemahoro Jacques	Y	L2500001003190190	L2500001003190190	0.00	71,600.00	FRW	1.00	0	71,600	78,703,584.00
y-2019	Hiring transportation vehicle for Staff to Musanze La Palme	Y	L2500001003190198	L2500001003190198	0.00	43,505.00	FRW	1.00	0	43,505	78,660,079.00
19	Purchase Order for the supply of Iron Sheets and fils galvanises to support households affected by disasters	Y	L2500001003190196	L2500001003190196	0.00	22,033,729.00	FRW	1.00	0	22,033,729	56,626,350.00
y-2019	Purchase Order for Hiring conference hall to host the training sessions on emergencies issues effective communication and news reporting	Y	L2500001003190197	L2500001003190197	0.00	29,614.00	FRW	1.00	0	29,614	56,596,736.00
y-2019	Purchase Order to RBA for enabling the airing of Minema Radio and TV Programs	Y	L2500001003190194	L2500001003190194	0.00	19,573,750.00	FRW	1.00	0	19,573,750	37,022,986.00
y-2019	Purchase Order to RBA for enabling the airing of Minema Radio and TV Programs	Y	L2500001003190194	L2500001003190194	0.00	3,523,275.00	FRW	1.00	0	3,523,275	33,499,711.00
y-2019	Purchase Order for Hiring conference hall to host the training sessions on emergencies issues effective communication and news reporting	Y	L2500001003190197	L2500001003190197	0.00	177,681.00	FRW	1.00	0	177,681	33,322,030.00
y-2019	Hiring transportation vehicle for Staff to Musanze La Palme	Y	L2500001003190198	L2500001003190198	0.00	7,251.00	FRW	1.00	0	7,251	33,314,779.00
y-2019	Hiring transportation vehicle for Staff to Musanze La Palme	Y	L2500001003190198	L2500001003190198	0.00	234,444.00	FRW	1.00	0	234,444	33,080,335.00
y-2019	Purchase Order for Hiring conference hall to host the training sessions on emergencies issues effective communication and news reporting	Y	L2500001003190197	L2500001003190197	0.00	957,505.00	FRW	1.00	0	957,505	32,122,830.00
y-2019	Transport fees to DASSO participants of DCS	Y	L2500001003190199	L2500001003190199	0.00	3,217,000.00	FRW	1.00	0	3,217,000	28,905,830.00

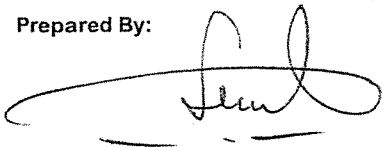
Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
5-May-2019	Refund to Midimar Disaster Mgt Account due to bank account missposting	Y	L2500001003190201	L2500001003190201	0.00	300,000.00	FRW	1.00	0	300,000	28,605,830.00
5-May-2019	Travel regularisation of Media Journalist training at La Palme	Y	L2500001003190200	L2500001003190200	0.00	2,050,000.00	FRW	1.00	0	2,050,000	26,555,830.00
5-May-2019	Purchase Order for the supply of Iron Sheets and fils galvanises to support households affected by disasters	Y	L2500001003190196	L2500001003190196	0.00	3,966,071.00	FRW	1.00	0	3,966,071	22,589,759.00
7-May-2019	CORR:Bounced due to bank accounts errors	Y	FT191378YBCM	BP2500001003/0031/RV/19	0.00	164,000.00	FRW	1.00	0	164,000	22,425,759.00
7-May-2019	VPN and Collocation services from Africa Olleh Service for April 2019	Y	L2500001003190202	L2500001003190202	0.00	189,053.00	FRW	1.00	0	189,053	22,236,706.00
7-May-2019	Travel allowances to Nyabihu for recording disaster frequently occurring in districts to enhance the public awareness	Y	L2500001003190203	L2500001003190203	0.00	188,000.00	FRW	1.00	0	188,000	22,048,706.00
7-May-2019	VPN and Collocation services from Africa Olleh Service for April 2019	Y	L2500001003190202	L2500001003190202	0.00	34,030.00	FRW	1.00	0	34,030	22,014,676.00
7-May-2019	Bounced transport fees for training participants FT191417P1YP , FT19137NSSG2 , FT19137L35LB , FT19140JXZX8	Y	FT19137L35LB	BP2500001003/0038/RV/19	45000.00	0.00	FRW	1.00	45,000	0	22,059,676.00
7-May-2019	Bounced due to bank errors	Y	FT191378YBCM	BP2500001003/0032/RV/19	82000.00	0.00	FRW	1.00	82,000	0	22,141,676.00
7-May-2019	Bounced transport fees for trainees DASSO due account errors for Niringiyimana, Sibomana, Bizimana, haragirimana, Sefura, Sirdambiwe, Benimana, Gasasira, Niyonsenga	Y	FT19137PV5PZ	BP2500001003/0034/RV/19	117000.00	0.00	FRW	1.00	117,000	0	22,258,676.00
7-May-2019	Bounced due to bank accounts errors	Y	FT191378YBCM	BP2500001003/0031/RV/19	164000.00	0.00	FRW	1.00	164,000	0	22,422,676.00
7-May-2019	Bounced due to account error	Y	FT19140G81PH	BP2500001003/0033/RV/19	82000.00	0.00	FRW	1.00	82,000	0	22,504,676.00
7-May-2019	Transport fees to participant in training of trainers from Kigali city	Y	L2500001003190204	L2500001003190204	0.00	10,000.00	FRW	1.00	0	10,000	22,494,676.00
7-May-2019	SALARY PAYMENT FOR MAY 2019	Y	L2500001003190206	L2500001003190206	0.00	14,161,551.00	FRW	1.00	0	14,161,551	8,333,125.00
7-May-2019	Account management fees	Y	1000050225.ACCTMGT.FEE.20190531	G2500001003/000054/JV/19	0.00	1,000.00	FRW	1.00	0	1,000	8,332,125.00
7-May-2019	Payment of bounced transport fees due to bank account errors	Y	L2500001003190207	L2500001003190207	0.00	82,000.00	FRW	1.00	0	82,000	8,250,125.00
7-May-2019	Travel allowances to Muhanga for participation in NPDM	Y	L2500001003190209	L2500001003190209	0.00	1,434,600.00	FRW	1.00	0	1,434,600	6,815,525.00
7-May-2019	CORR:Bounced transport fees for participants of NPDM	Y	FT19151LVN6D	BP2500001003/0035/RV/19	0.00	352,800.00	FRW	1.00	0	352,800	6,462,725.00
7-May-2019	Bank Stmt fees	Y	1000050225.STMTHIST.20190531	G2500001003/000053/JV/19	0.00	2,000.00	FRW	1.00	0	2,000	6,460,725.00
7-May-2019	Payment of bounced transport fees for TURATSINZE Jean Paul	Y	L2500001003190208	L2500001003190208	0.00	82,000.00	FRW	1.00	0	82,000	6,378,725.00
7-May-2019	Bounced mission fees to NPDM participant	Y	FT19151LVN6D	BP2500001003/0036/RV/19	125400.00	0.00	FRW	1.00	125,400	0	6,504,125.00
7-May-2019	Bounced transport fees for participants of NPDM	Y	FT19151LVN6D	BP2500001003/0035/RV/19	352800.00	0.00	FRW	1.00	352,800	0	6,856,925.00
7-Jun-2019	Bounced mission fees to NPDM participants	Y	FT19151S5CCK	BP2500001003/0037/RV/19	227400.00	0.00	FRW	1.00	227,400	0	7,084,325.00
7-Jun-2019	Grant received from UNDP	Y	2	R2500001003/00008/19	75459605.00	0.00	FRW	1.00	75,459,605	0	82,543,930.00
7-Jun-2019	Mission allowance to Karongi for preparatory on support to population affected by disasters	Y	L2500001003190224	L2500001003190224	0.00	504,800.00	FRW	1.00	0	504,800	82,039,130.00
7-Jun-2019	Payment of bounced transport fees	Y	L2500001003190217	L2500001003190217	0.00	16,000.00	FRW	1.00	0	16,000	82,023,130.00

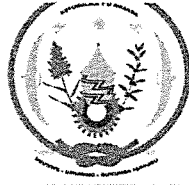
Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
10-Jun-2019	Payment of a bounced transport fees due to account error	Y	L2500001003190211	L2500001003190211	0.00	17,000.00	FRW	1.00	0	17,000	82,006,130.00
10-Jun-2019	Payment of bounced mission fees	Y	L2500001003190221	L2500001003190221	0.00	102,000.00	FRW	1.00	0	102,000	81,904,130.00
10-Jun-2019	Payment of bounced transport fees due to account error	Y	L2500001003190214	L2500001003190214	0.00	18,000.00	FRW	1.00	0	18,000	81,886,130.00
10-Jun-2019	Payment of bounced transport fee for DASSO trainee due to account error	Y	L2500001003190212	L2500001003190212	0.00	13,000.00	FRW	1.00	0	13,000	81,873,130.00
10-Jun-2019	Payment of bounced mission fees to NPDM participant	Y	L2500001003190220	L2500001003190220	0.00	125,400.00	FRW	1.00	0	125,400	81,747,730.00
10-Jun-2019	Repayment of bounced transport fees	Y	L2500001003190210	L2500001003190210	0.00	10,000.00	FRW	1.00	0	10,000	81,737,730.00
10-Jun-2019	Payment of bounced transport fees due to account error	Y	L2500001003190213	L2500001003190213	0.00	13,000.00	FRW	1.00	0	13,000	81,724,730.00
10-Jun-2019	Communication airtime for June 2019	Y	L2500001003190231	L2500001003190231	0.00	680,000.00	FRW	1.00	0	680,000	81,044,730.00
10-Jun-2019	Hire of conference hall and other meeting costs	Y	L2500001003190228	L2500001003190228	0.00	974,747.00	FRW	1.00	0	974,747	80,069,983.00
10-Jun-2019	Hire of conference hall and other meeting costs	Y	L2500001003190228	L2500001003190228	0.00	175,453.00	FRW	1.00	0	175,453	79,894,530.00
10-Jun-2019	Travel allowan to Ngororero for monitoring of project activities on the site	Y	L2500001003190225	L2500001003190225	0.00	16,800.00	FRW	1.00	0	16,800	79,877,730.00
10-Jun-2019	Payment of mission fees	Y	L2500001003190222	L2500001003190222	0.00	125,400.00	FRW	1.00	0	125,400	79,752,330.00
10-Jun-2019	Payment of bounced transport fees	Y	L2500001003190219	L2500001003190219	0.00	10,000.00	FRW	1.00	0	10,000	79,742,330.00
10-Jun-2019	Payment of bounced transport fees due error on the account	Y	L2500001003190216	L2500001003190216	0.00	10,000.00	FRW	1.00	0	10,000	79,732,330.00
10-Jun-2019	Payment of bounced transport fees due to account errors	Y	L2500001003190215	L2500001003190215	0.00	10,000.00	FRW	1.00	0	10,000	79,722,330.00
10-Jun-2019	Travel allowances regularization	Y	L2500001003190223	L2500001003190223	0.00	250,000.00	FRW	1.00	0	250,000	79,472,330.00
10-Jun-2019	Refund from the bank account 1000050225 to 1000005663 due to fuel paid for the vehicle IT 858 RD for May and June	Y	L2500001003190236	L2500001003190236	0.00	600,000.00	FRW	1.00	0	600,000	78,872,330.00
10-Jun-2019	Refund from the Account 1000050225 to 1000005653 due to the payment of salary to staff under UNDP funded Project	Y	L2500001003190235	L2500001003190235	0.00	14,161,551.00	FRW	1.00	0	14,161,551	64,710,779.00
10-Jun-2019	Fuel purchase for DDMOs motorcycles transportation	Y	L2500001003190237	L2500001003190237	0.00	1,496,040.00	FRW	1.00	0	1,496,040	63,214,739.00
10-Jun-2019	SALARY FOR JUNE 2019	Y	L2500001003190233	L2500001003190233	0.00	14,161,551.00	FRW	1.00	0	14,161,551	49,053,188.00
10-Jun-2019	Travel allowance to Ngororero for handover of 10 houses constructed for support to disaster victims	Y	L2500001003190238	L2500001003190238	0.00	48,600.00	FRW	1.00	0	48,600	49,004,588.00
10-Jun-2019	Maintenance of DDMO motorcycle regularisation	Y	L2500001003190240	L2500001003190240	0.00	60,000.00	FRW	1.00	0	60,000	48,944,588.00
10-Jun-2019	Purchase Order for NPDM meeting and related costs on contingency matrix plan review	Y	L2500001003190244	L2500001003190244	0.00	18,114.00	FRW	1.00	0	18,114	48,926,474.00
10-Jun-2019	Purchase Order for NPDM meeting and related costs on contingency matrix plan review	Y	L2500001003190244	L2500001003190244	0.00	585,700.00	FRW	1.00	0	585,700	48,340,774.00
10-Jun-2019	Payment of VPN Services from AOS	Y	L2500001003190242	L2500001003190242	0.00	189,053.00	FRW	1.00	0	189,053	48,151,721.00
10-Jun-2019	Payment of VPN Services from AOS	Y	L2500001003190242	L2500001003190242	0.00	34,030.00	FRW	1.00	0	34,030	48,117,691.00

Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
24-Jun-2019	Payment of ICT equipments acquisition	Y	L2500001003190243	L2500001003190243	0.00	418,729.00	FRW	1.00	0	418,729	47,698,962.00
24-Jun-2019	Payment of ICT equipments acquisition	Y	L2500001003190243	L2500001003190243	0.00	2,256,483.00	FRW	1.00	0	2,256,483	45,442,479.00
24-Jun-2019	Payment of ICT equipments acquisition	Y	L2500001003190243	L2500001003190243	0.00	69,788.00	FRW	1.00	0	69,788	45,372,691.00
24-Jun-2019	Purchase Order for NPDM meeting and related costs on contingency matrix plan review	Y	L2500001003190244	L2500001003190244	0.00	108,686.00	FRW	1.00	0	108,686	45,264,005.00
25-Jun-2019	Purchase Order for hiring a pick up for transportation of staff to Nyabihu on disaster prevention mitigation and preparedness measures	Y	L2500001003190252	L2500001003190252	0.00	206,452.00	FRW	1.00	0	206,452	45,057,553.00
25-Jun-2019	Purchase Order for Hire of transportation transport vehicle	Y	L2500001003190246	L2500001003190246	0.00	25,540.00	FRW	1.00	0	25,540	45,032,013.00
25-Jun-2019	Payment to participants of TOT in Nyanza Ruhango Muhanga Kamonyi	Y	L2500001003190248	L2500001003190248	0.00	1,960,000.00	FRW	1.00	0	1,960,000	43,072,013.00
25-Jun-2019	Purchase Order of hiring transportation vehicle for staff to Muhanga	Y	L2500001003190245	L2500001003190245	0.00	7,251.00	FRW	1.00	0	7,251	43,064,762.00
25-Jun-2019	Purchase Order of hiring transportation vehicle for staff to Muhanga	Y	L2500001003190245	L2500001003190245	0.00	234,444.00	FRW	1.00	0	234,444	42,830,318.00
25-Jun-2019	Purchase Order for Hire of transportation transport vehicle	Y	L2500001003190246	L2500001003190246	0.00	137,635.00	FRW	1.00	0	137,635	42,692,683.00
25-Jun-2019	Purchase Order of hiring transportation vehicle for staff to Muhanga	Y	L2500001003190245	L2500001003190245	0.00	43,505.00	FRW	1.00	0	43,505	42,649,178.00
25-Jun-2019	Travel allowance to Bugesera on rapid assessment of disaster effects	Y	L2500001003190255	L2500001003190255	0.00	123,400.00	FRW	1.00	0	123,400	42,525,778.00
25-Jun-2019	Purchase Order for hiring a pick up for transportation of staff to Nyabihu on disaster prevention mitigation and preparedness measures	Y	L2500001003190252	L2500001003190252	0.00	6,385.00	FRW	1.00	0	6,385	42,519,393.00
25-Jun-2019	Purchase Order for hiring a pick up for transportation of staff to Nyabihu on disaster prevention mitigation and preparedness measures	Y	L2500001003190252	L2500001003190252	0.00	38,311.00	FRW	1.00	0	38,311	42,481,082.00
25-Jun-2019	Purchase Order for Hire of transportation transport vehicle	Y	L2500001003190246	L2500001003190246	0.00	4,257.00	FRW	1.00	0	4,257	42,476,825.00
25-Jun-2019	Travel allowance to Rwamagana for Awareness campaign to DRR clubs in secondary school	Y	L2500001003190257	L2500001003190257	0.00	249,200.00	FRW	1.00	0	249,200	42,227,625.00
25-Jun-2019	Travel allowances to Nyabihu for monitoring of social cluster activities from 27 06 to 29 06 2019	Y	L2500001003190256	L2500001003190256	0.00	238,500.00	FRW	1.00	0	238,500	41,989,125.00
25-Jun-2019	Travel allowance to Bugesera with NIYORUREMA Didier for Rapid assessment of disaster risk effects in Bugesera District on 25 06 to 26 06 2019	Y	L2500001003190258	L2500001003190258	0.00	27,400.00	FRW	1.00	0	27,400	41,961,725.00
25-Jun-2019	Bounced transport fees of the bank Ref: FT19178FLXRR, FT191770KSC, FT191769W63S, FT191636HVNJ, FT19163RR08G	Y	FT19178FLXRR	BP2500001003/0039/RV/19	50000.00	0.00	FRW	1.00	50,000	0	42,011,725.00
25-Jun-2019	Account mgt fees	Y	1000050225.ACCTMGTFEE.20190630	G2500001003/0000060/JV/19	0.00	1,000.00	FRW	1.00	0	1,000	42,010,725.00
25-Jun-2019	Bank statement fees	Y	1000050225.STMTHIST.20190630	G2500001003/0000059/JV/19	0.00	2,000.00	FRW	1.00	0	2,000	42,008,725.00
25-Jun-2019	Travel allowance to Ruhango for Review of DDMP on 28 06 2019Travel	N	L2500001003190259	L2500001003190259	0.00	7,200.00	FRW	1.00	0	7,200	42,001,525.00

Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	

Closing Balance: 42,001,525.00

Prepared By: 	Verified By:	Approved By:
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2500001003-BUILDING NATIONAL AND LOCAL CAPACITIES FOR DISASTER RISK MANAGEMENT IN RWANDA

BANK RECONCILIATION REPORT

as at 6/30/19

Bank account	1000050225	
Bank Name	MINEMA DISASTER RISK MANAGEMENT FRW	
Balance as Per Bank Statement as at	6/30/19	42,008,725
Add Deposit in Transit		0
Less Outstanding Payments / Cheques		7,200
Adjusted Bank Balance as at	6/30/19	42,001,525
Cash Book Balance as at	6/30/19	42,001,525
Unreconciled Difference		0

Prepared By A. Kantant SPIN

Signature [Signature]

Reviewed By DAFI SPIN

Signature [Signature]

Approved By PS

Signature [Signature]





2500001003-BUILDING NATIONAL AND LOCAL CAPACITIES FOR DISASTER RISK MANAGEMENT IN RWANDA

Outstanding Payments(Unpresented Check) Report

as at 30-Jun-2019

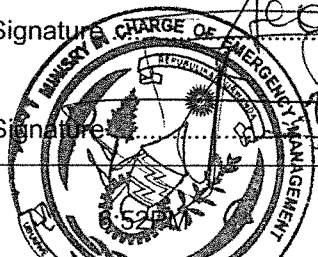
Bank account : 1000050225 MINEMA DISASTER RISK MANAGEMENT FRW

IFMIS Code : 2500001003-XXXXXXXX-XXXXXXXX-311303-XXXXX

S/N	Date	Reference	Document	Description	Amount
1	6/30/19	L2500001003190259	L2500001003190259	Travel allowance to Ruhango for Review of DDMP on 28 06 2019Travel	7,200
Total					7,200

Prepared By Accountant PN
Reviewed By DAF/SP/UV
Approved By PS

Signature [Signature]
Signature [Signature]
Signature [Signature]





NATIONAL BANK OF RWANDA

STATEMENT OF ACCOUNT
 NATIONAL BANK OF RWANDA
 SAV 4
 BOX 531
 KIGALI - RWANDA

Account Name : MINEMA DISASTER RISK MANAGEMENT RWF(R)
 Opening Balance : 78708

Run date : 10/07/2019
 Runtime : 16:00
 Customer Number : 101
 Account Number : 100005

STATEMENT PERIOD: FROM 16/05/2019 TO 30/06/2019

Txn Date		Value Date	Reference No	Txn Details		Dr Amt	Cr Amt	Balance	Pol
17/05/2019	17/05/2019		FT19137Y9CZR	Outward RTGS Payment MT 102	23,097,025.00	0.00	55,606,559.00	L25000010031901	
				Purchase Order to RBA for enabling the training of Minem Radio and TV Programs					
17/05/2019	17/05/2019		FT19137D9XNT	Outward RTGS Payment MT 102	25,999,800.00	0.00	29,606,759.00	L25000010031901	
				Purchase Order for the supply of Iron Sheets and files given to support households affected by disasters					

17/05/2019	17/05/2019	FT19137CT96Q	Outward RTGS Payment MT 102	1,164,800.00	0.00	28,441,959.00	L25000010031901
			Purchase Order for Hiring conference hall to host the training sessions on emergencies issues effective communication and news reporting				
17/05/2019	17/05/2019	FT19137RFQ1	Outward RTGS Payment MT 102	285,200.00	0.00	28,156,759.00	L25000010031901
			Hiring transportation vehicle for Staff to Musanze L Pime				
17/05/2019	17/05/2019	FT19137FT1KK	Outward RTGS Payment MT 102	3,217,000.00	0.00	24,939,759.00	L25000010031901
			Transport fees to DASSO participants of DCS				
17/05/2019	17/05/2019	FT1913732KMC	Outward RTGS Payment MT 102	300,000.00	0.00	24,639,759.00	L25000010031901
			Refund to Midimr Disaster Mgt Account due to bank account missposting				
17/05/2019	17/05/2019	FT19137CL7V8	Outward RTGS Payment MT 102	2,050,000.00	0.00	22,589,759.00	L25000010031901
			Travel regularization of Media Journalist training at L Pime				
17/05/2019	17/05/2019	FT19137WCGXY	Outward RTGS Payment MT 102	223,083.00	0.00	22,366,676.00	L25000010031901
			VPN and Collocation services from Africa Olleh Service for April 2019				
17/05/2019	17/05/2019	FT19137L8ZF0	Outward RTGS Payment MT 102	188,000.00	0.00	22,178,676.00	L25000010031901
			Travel allowances to Nybihu for recording disaster frequently occurring in districts to enhance the public awareness				
17/05/2019	17/05/2019	FT19137V68RM	Inward RTGS Payment MT 103	0.00	10,000.00	22,188,676.00	O/190517/000F
			Account Not Found FT19137ZNHD32				

17/05/2019	17/05/2019	FT19137NSSG2	Inward RTGS Payment MT 103	0.00	10,000.00	22,198,676.00	O/190517/0001
			Account Not Found FT19137S3M8V5				
17/05/2019	17/05/2019	FT19137L35LB	Inward RTGS Payment MT 103	0.00	15,000.00	22,213,676.00	O/190517/000F
			Account Not Found FT19137S3M8V10				
17/05/2019	17/05/2019	FT191378YBCM	Inward RTGS Payment MT 103	0.00	82,000.00	22,295,676.00	O/190517/0001
			Account Not Found FT1913792V3G4				
17/05/2019	17/05/2019	FT19137PV5PZ	Inward RTGS Payment MT 103	0.00	10,000.00	22,305,676.00	BPR 1030002261
			RWFNIRINGIYIMANA JANVIER				
17/05/2019	17/05/2019	FT19137M97MP	Inward RTGS Payment MT 103	0.00	17,000.00	22,322,676.00	BPR 1030002261
			RWFSIBOMANA APHRODIS				
17/05/2019	17/05/2019	FT19137MC33B	Inward RTGS Payment MT 103	0.00	13,000.00	22,335,676.00	BPR 1030002261
			RWFBIZIMANA CASSIEN				
17/05/2019	17/05/2019	FT19137G9ZD8	Inward RTGS Payment MT 103	0.00	13,000.00	22,348,676.00	BPR 1030002261
			RWFHARAGIRIMANA ALPHONSE				
17/05/2019	17/05/2019	FT191370V8XN	Inward RTGS Payment MT 103	0.00	18,000.00	22,366,676.00	BPR 1030002261
			RWFSEFURA JEAN BERCHEMAS				
17/05/2019	17/05/2019	FT19137GB48Y	Inward RTGS Payment MT 103	0.00	10,000.00	22,376,676.00	BPR 1030002261

17/05/2019	17/05/2019	FT19137BK70M	RWFINDAMBIWE EMMANUEL																
			Inward RTGS Payment MT 103					10,000.00		0.00					22,386,676.00				RTN170520
			RETURN DUE TO WRONG ACC 36263 BENIM ANA BERNADETTE																
17/05/2019	17/05/2019	FT19137P966N	Inward RTGS Payment MT 103					16,000.00		0.00					22,402,676.00				RTN170520
			RETURN DUE TO WRONG ACC 47419 GASAS IRA JEAN DE DIEU																
20/05/2019	20/05/2019	FT19140JXZX8	Inward RTGS Payment MT 102					10,000.00		0.00					22,412,676.00				MT102-032:
			4013100566296RTN030519																
20/05/2019	20/05/2019	FT19140G81PH	Inward RTGS Payment MT 103					82,000.00		0.00					22,494,676.00				REV1320284050:
			Wrong Account/Jean Paul TURATS																
21/05/2019	21/05/2019	FT191417P1YP	Inward RTGS Payment MT 102					10,000.00		0.00					22,504,676.00				MT102-035:
			4006111278313RTN170519																
23/05/2019	23/05/2019	FT19143KWTX3	Outward RTGS Payment MT 102							10,000.00					22,494,676.00				L2500001003190:
			Transport fees to participant in training of trainers from Kigali city																
23/05/2019	23/05/2019	FT19143HHXT7	Outward RTGS Payment MT 102							14,161,551.00					8,333,125.00				L2500001003190:
			SALARY PAYMENT FOR MAY 2019																
31/05/2019	31/05/2019	FT19151XDT3W	Outward RTGS Payment MT 102							82,000.00					8,251,125.00				L2500001003190:
			Payment of bounced transport fees due to bank account errors																

31/05/2019	31/05/2019	FT191513KKGG	Outward RTGS Payment MT 102	82,000.00	0.00	8,169,125.00	L2500001003190
			Payment of bounced transport fees for TURATSINZE Jen Pul				
31/05/2019	31/05/2019	FT19151LVN6D	Outward RTGS Payment MT 102	1,434,600.00	0.00	6,734,525.00	L2500001003190
			Travel allowances to Muthing for participation in NPDM				
31/05/2019	31/05/2019	FT19151S5CCK	Inward RTGS Payment MT 103	0.00	125,400.00	6,859,925.00	O/190531/000G
			Account Not Found KAYIRANGA Emmanuel 0004000048982 FT1915161SPH3				
31/05/2019	01/06/2019	1000050225.STMTHIST.20190531	Commission Paid	2,000.00	0.00	6,857,925.00	
31/05/2019	01/06/2019	1000050225.ACCTMGTFEE.20190531	Commission Paid	1,000.00	0.00	6,856,925.00	
03/06/2019	03/06/2019	FT1915439D8M	Inward RTGS Payment MT 103	0.00	102,000.00	6,958,925.00	BPR103000228
			RWFKARANGWA Eugene				
03/06/2019	03/06/2019	FT19154MMYNJ	Inward RTGS Payment MT 102	0.00	125,400.00	7,084,325.00	MT102-05373
			WRG AC40031136772 SUSPENSE S ALARY				
05/06/2019	05/06/2019	FT19156H63VS	Inward RTGS Payment MT 103	0.00	75,459,605.00	82,543,930.00	IMB103000075
			BTR NO 4100029546				
11/06/2019	11/06/2019	FT19162CBJQZ	Outward RTGS Payment MT 102	10,000.00	0.00	82,533,930.00	L2500001003190
			Repayment of bounced transport fees				
11/06/2019	11/06/2019	FT191621Y28C	Outward RTGS Payment MT 102	125,400.00	0.00	82,408,530.00	L2500001003190

11/06/2019	11/06/2019	FT19162Y6W2V	Pymt of bounced mission fees to NPDM participant	250,000.00	0.00	82,158,530.00	L2500001003190
11/06/2019	11/06/2019	FT191623T99K	Travel allowances regularization	504,800.00	0.00	81,653,730.00	L2500001003190
11/06/2019	11/06/2019	FT19162WQ42G	Mission allowance to Krongi for preparation on support to population affected by disasters	16,800.00	0.00	81,636,930.00	L2500001003190
11/06/2019	11/06/2019	FT19162K8TMY	Travel allowance to Ngororo for monitoring of project activities on the site	1,150,200.00	0.00	80,486,730.00	L2500001003190
11/06/2019	11/06/2019	FT19162RBBV2Q	Hire of conference hall and other meeting costs	680,000.00	0.00	79,806,730.00	L2500001003190
11/06/2019	11/06/2019	FT191620CJRB	Communication irtime for June 2019	17,000.00	0.00	79,789,730.00	L2500001003190
11/06/2019	11/06/2019	FT191621QDKW	Pymt of bounced transport fees due to account error	13,000.00	0.00	79,776,730.00	L2500001003190
11/06/2019	11/06/2019	FT19162ZDZPZ	Pymt of bounced transport fee for DASSO trainee due to account error	13,000.00	0.00	79,763,730.00	L2500001003190
			Pymt of bounced transport fees due to account error				

11/06/2019	11/06/2019	FT19162BCB7C	Outward RTGS Payment MT 102	10,000.00	0.00	79,753,730.00	L2500001003190;
			Pymt of bounced transport fees due to error on the account				
11/06/2019	11/06/2019	FT19162WM6JP	Outward RTGS Payment MT 102	18,000.00	0.00	79,735,730.00	L2500001003190;
			Pymt of bounced transport fees due to account error				
11/06/2019	11/06/2019	FT19162KB9RP	Outward RTGS Payment MT 102	10,000.00	0.00	79,725,730.00	L2500001003190;
			Pymt of bounced transport fees due to account errors				
11/06/2019	11/06/2019	FT1916254V3H	Outward RTGS Payment MT 102	10,000.00	0.00	79,715,730.00	L2500001003190;
			Pymt of bounced transport fees				
11/06/2019	11/06/2019	FT19162V64VF	Outward RTGS Payment MT 102	16,000.00	0.00	79,699,730.00	L2500001003190;
			Pymt of bounced transport fees				
11/06/2019	11/06/2019	FT19162B7N17	Outward RTGS Payment MT 102	125,400.00	0.00	79,574,330.00	L2500001003190;
			Pymt of mission fees				
11/06/2019	11/06/2019	FT1916235Z4L	Outward RTGS Payment MT 102	102,000.00	0.00	79,472,330.00	L2500001003190;
			Pymt of bounced mission fees				
12/06/2019	12/06/2019	FT19163RR08G	Inward RTGS Payment MT 103	0.00	10,000.00	79,482,330.00	BPR103000230;
			RWFSINDAMBIWE Emmanuel				
12/06/2019	12/06/2019	FT191636HVNJ	Inward RTGS Payment MT 102	0.00	10,000.00	79,492,330.00	MT102-05389

21/06/2019	21/06/2019		WRG AC400611278313 SUSPENSE I NCOMI									
	21/06/2019	FT19172538V7	Outward RTGS Payment MT 102	14,161,551.00	0.00	65,330,779.00						L2500001003190;
			SALARY FOR JUNE 2019									
21/06/2019	21/06/2019	FT19172S2W5Q	Outward RTGS Payment MT 102	14,161,551.00	0.00	51,169,228.00						L2500001003190;
			Refund from the Account 1000050225 to 1000005653 due to the pymnt of sly to stff under UNDP funded P roject									
21/06/2019	21/06/2019	FT191723QK6K	Outward RTGS Payment MT 102	60,000.00	0.00	51,109,228.00						L2500001003190;
			Mintennce of DDMO motorcycle regul ristion									
21/06/2019	21/06/2019	FT19172V2SDC	Outward RTGS Payment MT 102	600,000.00	0.00	50,509,228.00						L2500001003190;
			Refund from the bbk ccount 1000050 225 to 1000005663 due to fuel pid for the vehicle IT 858 RD for My nd June									
21/06/2019	21/06/2019	FT19172NLZ5S	Outward RTGS Payment MT 102	48,600.00	0.00	50,460,628.00						L2500001003190;
			Trvel llownce to Ngororo for hnd over of 10 houses constructed for support to disster victims									
21/06/2019	21/06/2019	FT191728XXKJ	Outward RTGS Payment MT 102	1,496,040.00	0.00	48,964,588.00						L2500001003190;
			Fuel purchse for DDMOs motorcycles transporttion									
24/06/2019	24/06/2019	FT19175PKXJM	Outward RTGS Payment MT 102	223,083.00	0.00	48,741,505.00						L2500001003190;
			Pymnt of VPN Services from AOS									
24/06/2019	24/06/2019	FT19175XGFNF	Outward RTGS Payment MT 102	2,745,000.00	0.00	45,996,505.00						L2500001003190;

24/06/2019	24/06/2019	FT19175XQ46J	Pymt of ICT equipments acquisition	Outward RTGS Payment MT 102	712,500.00	0.00	45,284,005.00	L2500001003190;
25/06/2019	25/06/2019	FT19176Y3YJX	Purchase Order for NPDM meeting and related costs on contingency matrix plan review	Outward RTGS Payment MT 102	285,200.00	0.00	44,998,805.00	L2500001003190;
25/06/2019	25/06/2019	FT19176YVZT6	Purchase Order for hiring transport vehicle for staff to Muhung	Outward RTGS Payment MT 102	167,432.00	0.00	44,831,373.00	L2500001003190;
25/06/2019	25/06/2019	FT19176MQDNQ	Purchase Order for Hire of transport vehicle	Outward RTGS Payment MT 102	1,960,000.00	0.00	42,871,373.00	L2500001003190;
25/06/2019	25/06/2019	FT191769W63S	Pymt to participants of TOT in Nyn z Ruhungo Muhung Kromonyi	Inward RTGS Payment MT 103	0.00	10,000.00	42,881,373.00	O/190625/0001
25/06/2019	25/06/2019	FT19176V4RMX	Account Not Found NIYOMUGABO Justin 00086006556918 FT19176PICWB19	Outward RTGS Payment MT 102	123,400.00	0.00	42,757,973.00	L2500001003190;
25/06/2019	25/06/2019	FT19176TIGY7	Travel allowance to Bugeser on rapid assessment of disaster effects	Outward RTGS Payment MT 102	251,148.00	0.00	42,506,825.00	L2500001003190;
26/06/2019	26/06/2019	FT19177PF3VX	Purchase Order for hiring pick up for transportation of staff to Nybihu on disaster prevention mitigation and preparedness measures	Outward RTGS Payment MT 102	27,400.00	0.00	42,479,425.00	L2500001003190;

26/06/2019	26/06/2019	FT1917719M5M	Trvel Hownce to Bugeser with NIYO RUREMA Didier for Rpid sssment o f disster risk effects in Bugeser District on 25 06 to 26 06 2019	238,500.00	0.00	42,240,925.00	L2500001003190;
26/06/2019	26/06/2019	FT191771C695	Outward RTGS Payment MT 102	249,200.00	0.00	41,991,725.00	L2500001003190;
26/06/2019	26/06/2019	FT191770K5CT	Trvel Hownces to Nybihi for monit oring of socil cluster ctivities f rom 27 06 to 29 06 2019	0.00	10,000.00	42,001,725.00	BPR103000231;
26/06/2019	26/06/2019		Outward RTGS Payment MT 102				
26/06/2019	26/06/2019		Trvel Hownce to Rwmgn for Awrenes s cmpin to DRR clubs in secondary s school				
27/06/2019	27/06/2019	FT19178FLXRR	Inward RTGS Payment MT 103				
27/06/2019	27/06/2019		RWFGASANGWA Emmanuel				
28/06/2019	01/07/2019	1000050225.STMTHIST.20190630	Inward RTGS Payment MT 102	0.00	10,000.00	42,011,725.00	FT19177RCK
28/06/2019	01/07/2019	1000050225.ACCTMGTFEE.20190630	RTN UNK AC C440374878610128MUGAN				
			Commission Paid	2,000.00	0.00	42,009,725.00	
			Commission Paid	1,000.00	0.00	42,008,725.00	
Totals				112,883,264.00	76,188,405.00	42,008,725.00	
				Closing Balance		42,008,725.00	



Republic of Rwanda

Ministry in charge of Emergency Management

Kigali on, 27/05/2019

Ref: 0717/MINEMA/SPIU/124

Country Director
UNDP-Rwanda

Excellency,

Subject: Official request for budget line change for Q1 funds

*Dear Hyesu,
please take action
Hesou*

I am hereby submitting a request for changing the budget line in line with the Project entitled "Strengthening National and Local Disaster Risk Management Capacity, Resilience, and Enhancing Preparedness and Early Warning System in Rwanda".

When we requested for funds transfer for the first quarter on the 11th of February 2019 (ref: 0272/MINEMA/SPIU/019), there were some incorrect output and activity numbers on the Funding Authorization and Certificate of Expenditures (FACE) form. In order to make it aligned to the ATLAS online system as well as the approved work plan, the budget line should be revised as follows:

Output number	Current amount	Requested amount
00114220	40,635,200	45,431,200
00114221	0	33,768,200
00114222	44,232,200	0
00114223	48,012,320	53,680,320
Total	132,879,720	132,879,720

In this regards, MINEMA is pleased to request your esteemed office to revise the budget line and let us report expenditure during the first quarter accordingly.

Please accept Excellency, the assurance of my highest consideration.

Kayumba Olivier
KAYUMBA Olivier
Permanent Secretary

Cc:
- Minister in Charge of Emergency Management
KIGALI

Ministry in Charge of
Emergency Management
Acting Permanent Secretary

RECEIVED on: 28.05.2019		File No	
Reg No		Date (DD)	
Action BY: Mr. Hebe		CL	
Info		DRR	

Unit	Output	Fund	Invoice	Acctg Date	Invoice Date	Voucher	Foreign Amount	Foreign Cu	USD Amount
RWA10	114220	4000	Advance 1	3/21/2019	3/21/2019	57420	40,635,200.00	RWF	44,977.81
RWA10	114222	4000	Advance 1	3/21/2019	3/21/2019	57420	44,232,200.00	RWF	48,959.21
RWA10	114223	4000	Advance 1	3/21/2019	3/21/2019	57420	48,012,320.00	RWF	53,143.31
TOTAL							132,879,720.00		